Cranbourne East Secondary College's Student Dress Code 2024 - 2028

Help for non-English speakers

If you need help to understand the information in this policy, please email the General Office cranbourne.east.sc@education.vic.gov.au

PURPOSE

The Cranbourne East Secondary College school community is proud of its College uniform. It was developed with the assistance of parents and students, and it reflects the values, culture and history of the College. The uniform demonstrates student pride in being a member of the College and in their personal appearance.

The purpose of the Student Dress Code is to outline Cranbourne East Secondary College's requirements for student dress and appearance and to provide information about uniform purchase and support, dress code implementation and exemption processes.

This dress code has been developed by Cranbourne East Secondary College's School Council, made up of parents democratically elected by all the parents in the school, to ensure that it respects the rights of individual students whilst reflecting the values and interests of our community. The only body that can change the uniform regulations is the College Council. Teachers, other school staff and even the Principal do not have the authority to change the uniform regulations.

The Student Dress Code aims to:

- foster a sense of community and belonging and encourages students to develop pride in their appearance
- support Cranbourne East Secondary College's commitment to ensuring that our students feel equal and are dressed safely and appropriately for school activities.
- reduce student competition on the basis of clothing
- enhance the profile and identity of the school and its students within the wider community.
- to maintain high standards

The School Council has developed a dress code that we believe provides a range of choices for students and is cost effective for families.

When parents/guardians enrol their son/daughter at the College, they need to be aware that they are agreeing to fully support and comply with this policy. Please consider these regulations before enrolling at the College.

SCOPE

Students are expected to comply with this Student Dress Code while

- traveling to and from school,
- during school hours
- when attending school activities including, excursions and extracurricular activities

Student Dress Code

Cranbourne East Secondary College's has a 'Uniform Wardrobe' which is a range of branded and standard clothing approved for wear at school.

When purchasing uniform for the first time, to set up the uniform wardrobe, families will require items from both the Academic uniform and the Physical Education/Sports uniform range. Students are not required to own all items in the wardrobe but must have items from the Academic uniform and the Physical Education/Sports uniform ranges.

The wardrobe is trans-seasonal and, as such, all items can be worn throughout the year. Students may wear any combination of the uniform that they are comfortable with from their uniform wardrobe. Students can **CHOOSE** to wear either the academic uniform items or sports uniform items each day, as the official and approved school uniform. They can't wear a hybrid of the two uniforms they need to choose either one or the other. Students must wear black lace up shoes with the academic uniform.

Non uniform jackets, jumpers, hoodies, cargo pants, beanies, caps and hats are not permitted. Logos, other than Cranbourne East Secondary College, on clothes including socks are not permitted.

School Excursions and activities

When students are attending school excursions or extracurricular activities, they are representatives of the Cranbourne East School community. Based on the nature of the school excursions or extracurricular activities each event will specify if the students are to wear their academic or sport/outdoor education uniform items.

Prior to an extracurricular event or activity, students not in the required uniform, will be given the opportunity to rectify the uniform issue where possible. If it cannot be rectified and depending on the situation, students who are not in full school uniform may be excluded from the excursion or activity at their expense.

UNIFORM AND APPEARANCE

While at school, travelling to or from school or participating in school activities, Cranbourne East Secondary College students must comply with the following:

- Uniforms must be clean and in good repair
- Uniforms must be clearly marked with the owner's name
- Shirts should be tucked in at all times
- Dress and skirt length must be appropriate for school/professional environment (knee length). Shorter than the top of the knee is not permitted.
- White school shirt, or school PE top must be worn under the school jumper.
- Ties if worn need to be worn neatly covering a fastened top button
- Uniform passes will not be issued for non-uniform jumpers, jackets, vests or hoodies.

JEWELLERY

- Students may wear studs or sleepers in each ear. This jewelry can be either plain silver or gold coloured and no larger than 5mm in diameter.
- Students may wear skin-coloured, solid spacers that must be removed (and their ears taped with their own Elastoplast) when participating in subjects such as Physical Education, Sport, Food Technology, Art and Design Technology and Communications.
- Students may wear a small, discrete stud, preferably clear, in the nose. This may need to be taped (with their own band-aid/tape) or removed when participating in certain practical subjects at the direction of staff (for example, but not limited to, Physical Education, Sport, Science, Technology, and the Arts). When removed it remains the responsibility of the owner.
- Students may wear a bracelet, bangle, or thread that carries significant cultural, spiritual, or religious significance. This may need to be taped (with own band-aid/tape) or removed when participating in certain practical subjects at the direction of staff (for example, but not limited to, Physical Education, Sport, Science, Technology, and the Arts). When removed it remains the responsibility of the owner.
- Students may wear a single necklace (under their clothing, away from view) that carries significant cultural, spiritual, or religious significance. This may need to be taped (with own band-aid/tape) or removed when participating in certain practical subjects at the direction of staff (for example, but not limited to, Physical Education, Sport, Science, Technology, and the Arts). When removed it remains the responsibility of the owner.
- Students may wear a watch that meets the requirements of the 'Students Using Mobile Phone Policy'. Smart watches are not permitted.

HAIR AND MAKEUP

- Coloured nail polish, nail extensions and excessive make up is not permitted. The College is an educational institution and these items are not necessary.
- Extreme hair colours/styles are not permitted – hair should be of a natural colour.
- Shoulder length or longer hair is to be tied back for student safety in science and technology subjects.

HEADWEAR AND ACCESSORIES

- Plain navy head bands, hair ribbons, "scrunchies"
- Plain navy headwear worn as part of cultural/religious beliefs (e.g. hijabs, turbans)
- On hot/sunny days, students should all wear a school approved navy cap.
- As part of the winter uniform a navy plain hat or beanie can be worn without decoration or brand name may be worn outdoors. No hats are to be worn inside as all buildings are heated.
- Plain, navy scarf and gloves without decoration or brand name may be worn outdoors during winter.

UNDERGARMENTS

Additional layers of clothing may be worn underneath the uniform for added warmth, provided these undergarments are completely hidden and do not have logos on them.

The following additional layers of clothing are permitted:

- A plain white short sleeved t-shirt under the short-sleeved shirt.
- A plain white long/short sleeved t-shirt under the long-sleeved shirt
- A plain navy long/short sleeved t-shirt under the PE Shirt
- A plain white long/short sleeved t-shirt under the summer school dress
- Students are permitted to wear the navy stockings underneath the college approved dress or skirt to support student cultural and/or religious practices

FOOTWEAR

When purchasing shoes consideration should be given to occupational health and safety requirements in practical classes such as technology and science. It is recommended that shoes have non-slip soles, provide adequate foot support and offer protection from accidents such as dropping tools/equipment/materials on their feet, sole penetration from sharp objects such as screws/nails and spilling of hot liquids. Students must wear black lace up shoes with the academic uniform.

Shoe options that are permitted with their uniform are:

- Track or running flat shoes of any colour (black, all leather or leather look preferred)
- Lace up black hard leader school flat shoe
- Lace up black canvas shoes e.g. Converse
- Lace up black skate-style shoes
- Lace up black hi-top boots e.g. Doc Martins

YEAR 12 STUDENTS COMMEMORATIVE JACKETS

Year 12 students are permitted to wear the College approved commemorative bomber jacket as the outer layer of either the academic or sports uniform. All orders are managed by the school and not through the nominated school uniform provider.

STUDENT LEADERS COLLEGE

Captains are provided with a college blazer as a symbol of their leadership of the college. College blazers captains are permitted to be worn as part of their uniform and are expected to wear this when representing the college at official events e.g. whole school assemblies.

Dress code on Free Dress Days and at School Carnivals (Athletics, Harmony Day etc)

Free Dress days must be approved by the Principal.

On these days students should:

- wear items of clothing that is deemed appropriate for school.
- promote a sense of identity and pride in CESC and should be consistent with the values of the school associated with wearing the school uniform.
- ensure students' appearance reflects the expectations of their school community. Clothing items (T-shirts/sweaters/tops) that have offensive images, languages or slogans are therefore not permitted.
- ensure all students are dressed safely and appropriately for school activities. For safety, footwear must enclose the foot completely (i.e. no high heels, slippers, thongs, sandals, or open-toed shoes).
- Alignment with SunSmart requirements. Tops exposing midriff or shoulders do not provide adequate protection from the sun and potential sunburn so are not permitted.

Students will be asked to change or return home if they choose to wear clothes that are deemed to be inappropriate.

Other

- Tattoos are not to be seen. If students have visible tattoos they must be covered by clothing or other means. For example, a long sleeved school shirt or a tubular elastic bandage such as a Tubigrip.
- A school blazer is available but is not compulsory and may be worn all year.

SUN SAFETY

As we are a secondary college, we expect students to take responsibility for being sun smart by wearing a school approved hat during outdoor activities or staying in the shade, if they are not wearing sunscreen. Students are permitted to wear sunglasses during outdoor activities. Sunglasses should be close-fitting, wrap-around that meet the Australian Standards 1067 and cover as much of the eye area as possible.

The full list of Cranbourne East Secondary Colleges' school uniform wardrobe items is listed in Appendix A of this policy.

PURCHASE OF UNIFORMS

Uniform items can be purchased from NOONE https://www.noone.com.au/school/cranbourne-east-secondary-college as the official uniform supplier for Cranbourne East Secondary Colleges'.

Support for families experiencing difficulty

Cranbourne East Secondary Colleges will assist students who may be experiencing difficulties complying with this policy where possible. Please contact the Wellbeing team or your child's Year Level Leader to discuss support that we may be able to provide to families experiencing difficulty meeting uniform costs, including information about eligibility for uniform support through State Schools' Relief. Further information about State Schools' Relief is also available on their website: https://www.ssr.net.au/

Implementation

- Students wearing non-compliant uniform items will be asked to remove the item where possible/practicable and the item will be confiscated for the day.
- Confiscated items are stored securely in the Year Level Leader Offices where they can be collected at the end of the school day.
- In addition, students may be asked to change into a compliant item of clothing provided by the school where available.
- Students who repeatedly fail to comply with the Student Dress Code or refuse to follow staff member instructions regarding confiscation of non-uniform items will be addressed in accordance with our ***Student Wellbeing and Engagement Policy*** *(See School Website).*

Exemptions from the dress code

Anti-discrimination Laws: This policy neither discriminates directly or indirectly against students on the basis of their sex, race, ethnic group, nationality, religious beliefs, colour, disability or socio-economic circumstances. The uniform requirements will apply to all students except for the exemptions as listed below.

1. **Grounds for seeking an exemption:**
   Exemption from the Uniform requirements may be sought if:
   - an aspect offends a religious belief held by the student and/or parents/guardians;
   - an aspect prevents the student from complying with a requirement of his or her ethnic or cultural background;
   - an aspect prevents students with disabilities from being able to attend College or participate in College activities on the same terms as other students;
   - a student has a particular health condition that requires an aspect of the code to be departed from;
   - after due consideration of any other particular circumstances as demonstrated by the students or parents/guardians.

2. **Procedures for seeking an exemption:**
   Requests for exemption are to be made to the College Principal in writing. Strict confidentiality will be observed with regard to the reasons given by parents/guardians to substantiate their request for exemption.

3. **Procedures for granting an exemption:**
   - The College Principal will determine whether an exemption can be granted by referring to the grounds for exemption outlined above.
   - The College Principal shall keep a written record of the decision on the applications, in case the decision is questioned subsequently.
   - Parents will be notified of the outcome of their request.
   - If an exemption is not allowed, then written reasons will be provided to the student and/or their parents or carers.

CONCERNS ABOUT THIS STUDENT DRESS CODE

Cranbourne East Secondary Colleges will ensure that this Student Dress Code is communicated to all families and students through our website, newsletter, social media and via Compass. We welcome feedback from the school community in relation to this Student Dress Code. If you have a concern or complaint about the Student Dress Code, further information about raising a concern or complaint is available in our school's *Parent Complaint Policy*.

COMMUNICATION

This policy will be communicated to our school community in the following ways:

- Available publicly on our school's website
- Reminders in our school newsletter or Compass
- Discussed in student forums
- Included in staff handbook/manual
- Discussed at staff briefings/meetings as required
- Included in transition and enrolment packs
- Discussed at parent information nights/sessions
- Hard copy available from school administration upon request

FURTHER INFORMATION AND RESOURCES

- Cranbourne East Secondary Colleges Sunsmart Policy
- Cranbourne East Secondary Colleges Parent Complaint Policy
- Cranbourne East Secondary Colleges Student Wellbeing and Engagement Policy
- Department of Education and Training Student Dress Code
- Department of Education and Training Student Engagement policies and guidelines.

POLICY REVIEW AND APPROVAL

Policy last reviewed	Term 4 2024
Consultation	Consultation has taken place throughout 2024 starting in term 2 with the following school community – students, parents, teachers, school council
Endorsed by	School Council and School Principal – December 2024
Next scheduled review date	Term 2 2028 – recommended review cycle for this policy is 3 to 4 years

CRANBOURNE EAST SECONDARY COLLEGE WARDROBE

ACADEMIC UNIFORM COLLECTION – Black lace up shoes must be worn with academic uniform

Cranbourne East Secondary College Short Sleeve Deluxe Shirt - Unisex Fit
$30

BA Essentials Long Sleeve Deluxe Shirt - Unisex Fit - White
$30

Cranbourne East Secondary College Tie
$23

Cranbourne East Secondary College Summer Dress
$77

Cranbourne East Secondary College Winter Skirt - Shaped Fit
$79

Cranbourne East Secondary College Jnr 1/2 Elastic Waist Shorts - Unisex Fit
$45

Cranbourne East Secondary College Shorts - Shaped Fit
$55

Cranbourne East Secondary College 1/2 Elastic Waist Trouser - Unisex Fit
$56

ACADEMIC and PE/SPORT UNIFORM COLLECTION

Cranbourne East Secondary College Waterproof Jacket - Unisex Fit
$72

Cranbourne East Secondary College V Neck Wool Blend Jumper - Unisex Fit
$85

PHYSICAL EDUCATION/SPORTS UNIFORM COLLECTION – Track or running flat shoes of any colour can be worn with Physical Education/Sports uniform

Cranbourne East Secondary College Short Sleeve Sports Polo - Unisex Fit
$40

Cranbourne East Secondary College Sport Shorts - Unisex Fit
$32.50

Cranbourne East Secondary College Track Pants - Unisex Fit
$64

Cranbourne East Secondary College Baseball Cap
$15

Accessories

Cranbourne East Secondary College Backpack
$78

BA Essentials Anklet Sock - 3 Pack
$13.50

BA Essentials Knee High Sock - 3 Pack
$19.50

Religious Hijab
$27.50

Essentials Scarf
$15.00

Essentials Cot Tights 2 Pk
$20.00

Essentials Nylon Tight 2 Pk
$20.00