Positive Behaviour Expectations

These are our expectations of positive behaviour at Cranbourne East Secondary College

	BE SAFE	BE RESPECTFUL	BE RESPONSIBLE
	At Cranbourne East Secondary College, we:		
All settings	• Enter and exit with permission • Use the external door • Stay in designated areas • Keep chair legs down • Use equipment properly • Respect personal space • Follow staff instructions • Report unsafe behaviour • Play safely • Students tell teachers when they don't feel comfortable about class discussions	• Line up calmly and wait to sit • Use polite, respectful language and think before communicating • Respect others and their beliefs • Keep volume suitable for learning • Use self-regulation strategies • Get a pass to leave class • Care for school property • Use learning and educational spaces for their intended purposes	• Take pride in the uniform and arrive on time • Follow instructions and bring the required learning equipment • Participate fully and acknowledge mistakes • Dispose of rubbish and respect school resources • Store phones in lockers and use antiperspirant • Sign in at the office when late • Challenge our peers for their inappropriate behaviour
Learning Spaces * Classrooms * Sporting facilities * Food Technology * Technology * Visual Arts * Science * Theatre	• Hand items to one another • Help to tidy up after a practical lesson • Return all equipment • Stay within view of the teacher/work in our allocated areas • Report hazards or broken equipment to the teacher • Wear required safety gear (aprons, lab coats, safety glasses, and shoes) and tie back long hair • Walk when in learning spaces • Remain seated unless directed	• Enter the learning spaces when given permission • Use active listening • Hand items to one another • Ask questions that elaborate, clarify and reveal thinking • Raise hands to speak	• Participate in all learning activities • Complete all learning activities on time • Use class time effectively • Demonstrate fair play • Obtain permission before using rehearsal spaces

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	At Cranbourne East Secondary College, we:		
LRC / Study Hall	• Enter and exit the study space when given permission to	• Prioritise, balance and schedule our time • Keep our noise to a minimum • Listen and respond appropriately to all instructions • Allow others to focus and work without disruption	• Treat learning spaces as quiet thoroughfares when moving between classes • Bring necessary materials • Stay on task and manage resources properly • Leave the learning space tidy
Outdoors • Canteen • Agora • Basketball Courts • Volleyball Courts • Oval	• Be friendly and mindful of others • Play sports in designated areas and only walk in non-sporting areas • Patiently wait for your turn • Respect outside equipment	• Respect all other people around us • Follow rules and work out differences of opinions in a civil manner • Pay with our own money with cash or a physical card to buy our own food	• Sit on chairs and benches • Eat your food outside of buildings • Hand in lost items to Year Level Leaders • Use our manners at all times
Student Support Services • Front Office • Wellbeing • Careers • First Aid	• Tell a trusted adult if we're feeling unsafe or worried about a friend • Give a note to the teacher when returning to class and show the first aid officer an out-of-class pass	• Have respectful conversations about personal challenges • Maintain other students' privacy and confidentiality, unless we are concerned about their wellbeing • Move and speak quietly	• Only enter the Student Service buildings when we require assistance or support • Present to wellbeing alone during class time, group appointments can be made for break times • Arrive on time for appointments and group programs • Discuss course concerns with year level leaders and then pathways/careers staff • Visit Wellbeing and Careers outside of class time if we do not have an appointment and book Careers appointments via Compass

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	At Cranbourne East Secondary College, we:		
Bathrooms	• Wash our hands with soap • Use the toilets in a timely manner	• Flush the toilet • Discard only toilet paper in the toilet • Allow other students to use the bathrooms • Return to class immediately • Use the female sanitary products appropriately • One person per stall	• Go to the toilets during breaks • Use the toilet for its intended purpose • Leave the toilet in an acceptable condition • Use the sanitary products provided appropriately • Utilize the bins for rubbish
Lockers	• Only use your own locker • Have a locked secured locker • Keep your locker codes confidential • Clean your own rubbish and report any maintenance to Leaders	• Access your own lockers outside of class times • Keep your lockers locked • Leave bags in your allocated locker	• Keep your locker clean and organised • Have all required learning materials • Access your locker quickly and then move away
Community * To and from school * Incursions * Excursions	• Obey road rules, signs, and wear a helmet when riding a bike/scooter • Stay alert, in groups, and in approved areas • Board transport orderly and report concerns • Follow instructions and ensure everyone's safety	• Make space for others, offer seats to those in need, and be inclusive • Have a valid Myki card, use facilities properly, and stay calm • Check excursion details, arrive on time, and wait for dismissal • Think before speaking or gesturing and stay focused on the task	• Follow excursion/incursion/camp facilitators' instructions. • Actively listen to presenters. • Cross the road at designated crossings.
Digital	• Keep your passwords safe/private • Keep personal details to yourselves • Use approved and reputable websites • Follow the school's policy on digital usage • Use our own device to participate in learning opportunities	• Save our work in the designated digital space • Charge your digital devices at home • Maintain other students' privacy and confidentiality • Use devices when permitted by the teacher	• Use our own login details • Carry and store our laptop in its case • Use wired headphones when instructed • Use cameras for educational purposes with permission • Keep a log of our passwords/login details